

# Bowmen of Melville Inc By-Laws



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## 1 USE OF THE BYLAWS

These bylaws are to be read in conjunction with the Constitution 2023. If there is a conflict between the two documents the Constitution is to be followed

## 2 CLUB COMMITTEE

### 2.1 Club committee

- (a) The powers and processes of the club committee are as per Part 5 of the Constitution.
- (b) The office holders of the committee are as described in the constitution under subrule 23(3)
- (c) Non office-holders who are members of the committee are: director of shooting, assistant director of shooting, recorder, assistant recorder, membership officer, Archery Western Australia delegate, social director, events manager, catering manager, webmaster, members coach, coaches coordinator.
- (d) There may be up to 3 additional general members of the committee.

### 2.2 Duties of the non-office holders of the club committee

#### 2.2.1 Duties of the director of shooting

The duties of the director of shooting of the Association during recognised club events shall be:

- (a) To supervise the setting out of targets, base lines, shooting lines and range markers;
- (b) To allocate targets for use of members of the Association and visitors to the Association's premises;
- (c) To have absolute and total control over matters pertaining to shooting and safety; and
- (d) To create and disseminate shooting programs, taking into account advice from the recording officer, assistant recording officer and committee.

#### 2.2.2 Duties of the recording officer

The duties of the recording officer of the Association shall be:

- (a) To collate and maintain accurate records of member performance in club-based competitions;
- (b) To collate and maintain accurate records of member handicap ratings;
- (c) To order, when required, awards, medals, trophies and certificates to distribute to eligible members of the Association;

- (d) To award, when required, awards, medals, trophies and certificates to eligible members of the of the Association.
- (e) To assist with the creation and dissemination of shooting programs when required.

### **2.2.3 Duties of the membership officer**

The duties of the membership officer of the Association shall be:

- (a) Where so required by the secretary of the Association, to keep and maintain a register of members of the Association as required by rule 17 of the Association's Constitution and Rules of Association; and
- (b) Unless scrutiny of an application for membership is required to be given by the entire committee of the Association, to deal with membership applications for eligible applicants in the manner set out in Part 3 of the Association's Constitution .

### **2.2.4 Duties of the assistant director of shooting**

The assistant director of shooting is to assume the responsibilities of the director of shooting, in the event the director of shooting is unable or unwilling to fulfil these responsibilities.

### **2.2.5 Duties of the assistant recording officer**

The assistant recording officer is to assume the responsibilities of the recording officer, as in the event that the recording officer is unable or unwilling to fulfil these responsibilities.

### **2.2.6 Duties of the webmaster**

The webmaster is responsible for creating, maintaining, updating and administering the Association's website and social media platforms.

### **2.2.7 Duties of coaches coordinator**

The coaches coordinator is responsible for the overall co-ordination of the organized introductory archery activities of the club as determined by the committee. These responsibilities include:

- (a) To manage email inquiries and registration as required for the organized introductory archery activities .
- (b) To ensure that one or more club coach takes responsibility for each session of organized introductory archery activities including
- (c) Maintaining of the beginners equipment
- (d) Setting up the field for the activity and packing up when complete
- (e) Registering and taking payment from participants
- (f) Assuming the duties of the director of shooting while the activity is going on and ensuring any members shooting are doing so in a safe manner.

- (g) To check that all club coaches have a current Western Australia working with children card.
- (h) To check that all club coaches maintain their AA / AWA coaching accreditation or a coaching accreditation sanctioned by the Club Committee.
- (i) To be responsible for organisation quotes/purchase of Come 'N' Try equipment/supplies.

#### **2.2.8 Duties of the Members Coach**

The members coach is responsible for providing occasional organized courses in intermediate level archery technique and equipment for club members. They may deliver these courses themselves or co-ordinate for other appropriately qualified people to provide courses. The members coach is not required to provide one-on-one coaching for members.

#### **2.2.9 Duties of the Catering Manager**

- (a) To maintain adequate supplies of food and drinks in the deli.
- (b) To ensure adequate supplies of tea and coffee making facilities.
- (c) To ensure the kitchen facilities are clean and electrical appliances are in good working order.
- (d) To determine appropriate prices for the goods sold in the deli in order that the deli does not run at a loss.

#### **2.2.10 Duties of the Social Director**

- (a) To organise regular social events / functions at the club and away.
- (b) To organise the end of year wind-up / presentation evening and other special events in liaison with other members.

#### **2.2.11 Duties of the Events Manager**

- (a) To plan and /or organise all tournaments and or shooting-related events hosted by the club.
- (b) To ensure that all events are conducted in a safe, efficient and friendly manner in accordance with AA, AWA and / or FITA rules.
- (c) To establish and chair a Tournament Committee for the events as deemed necessary.

#### **2.2.12 Duties of the AWA Delegate**

- (a) To attend AWA meetings as club representative.
- (b) Report to the Club any relevant matters discussed at AWA meetings.

## 3 FEES AND CHARGES

### 3.1 Membership fees

- (a) The membership fees will be as outlined in Annex A of these bylaws.
- (b) Membership fees are payable to the Association via a nominated entity, this being Archery Australia Inc and will include membership of Archery Australia and Archery Western Australia.

### 3.2 New membership nomination fees

- (a) A nomination fee of \$100.00 is payable by prospective members applying to join the Association.

### 3.3 Fees for non-members

- (a) The fee(s) to be charged to persons participating in organized introductory archery activities of the club are as set out in Annex A of these bylaws.
- (b) The fees to be charged to persons shooting at the club premises and affiliated with governing bodies are as set out in Annex A of these bylaws.
- (c) The fees to be charged to non-members who are not affiliated with governing bodies are as set out in Annex A of these bylaws.

## 4 CLOTHING

### 4.1 Club shirt

The club shirt shall be of an approved pattern agreed by the membership of the Association by way of resolution passed at a general meeting and specified in Annex B of these bylaws. Heritage shirts may also be worn for club shoots.

### 4.2 Wearing of the club shirt

- (a) Members of the Association are encouraged to wear the club shirt for all club shoots
- (b) Members of the Association are encouraged to wear the club shirt when representing the Association at organised inter-club events and events organised by the governing bodies. Members of the Association are also encouraged to wear the club shirt wherever possible in organised intra-club shooting events.
- (c) Members are required to remain aware that, when wearing the club shirt in public, they are visibly representing the Association and should conduct themselves in a responsible and respectful manner.

### 4.3 Appropriate attire

- (a) Shoes or boots shall be worn at all times by members attending the Associations premises. Shoes or boots are required to cover a person's entire foot. Sandals and thongs are not permitted.

- (b) During inclement weather, members attending the Association's premises may wear suitable protective clothing at their own discretion.
- (c) Clothing with inappropriate or offensive images, slogans or advertising is not permitted to be worn by members attending the Association's premises.
- (d) Clothing with camouflage patterns of any description is not permitted to be worn by members attending the Association's premises. For the purpose of this document, camouflage refers to
  - the process of making something less obvious to blend in with their surroundings.
  - clothing made of fabric with a mottled irregular design of dull colours usually in shades of green and brown as that used in military camouflage
- (a) Clothing bearing advertising or sponsor logos is permitted to be worn so long as such clothing is compliant with by-laws 3.3 (c) and (d).
- (b) Reasonable exemptions to wearing appropriate attire may be granted by the committee of the Association in some certain circumstances. (eg, medical/disability related)

## 5 CLUB CHAMPIONSHIP

### 5.1 Club championships

- (a) Club Championships will be held each year to determine
  - the Best All Round Archer
  - the Best Off-The-Bow scores for each combination of gender, division and bow type
- (b) The Club Championship events shall be shot over events scheduled between April and November inclusive each year in the following format:
  - Four AA registered target rounds of no less than 90 arrows
  - Four 24 Target Marked Field rounds (or 28 Target National Rounds)
- (c) If any of the Club Championship events have to be cancelled or called off mid shoot, it will not be re-scheduled but everyone that day shall be deemed to have scored zero (0) for Championship purposes.

### 5.2 Eligibility

- (a) The archers first bow type registered for each of the round types will be used for the calculation of their final scores.
- (b) The minimum distances to be shot are as specified in Annex C of these bylaws.
- (c) To be eligible for the Best All Round Archer for the club championships and accrue championship points a member must shoot:



- At least two Club Championship Field Shoot at or above the minimum distances for Gender, Division & Bow Type; and
  - At least two Club Championship Target Shoot at or above the minimum distances for Gender, Division & Bow Type.
- (d) To be eligible for the Best Off-The-Bow Archer awards for the club championships a member must shoot:
- At least one Club Championship Field Shoot at or above the minimum distances for Gender, Division & Bow Type; or
  - At least one Club Championship Target Shoot at or above the minimum distances for Gender, Division & Bow Type.

### **5.3 Record Keeping**

The Club Recorder or Assistant Recorder shall be responsible for collating:

- (a) The Best All Round Archer Club Championship Records and points according to the appointed Club Championship Points Tables in Annex C of these bylaws.
- (b) The Best Off-The-Bow Club Championships as per the individual scores by Gender, Division & Bow Type

## **6 ORGANIZED INTRODUCTORY ARCHERY ACTIVITIES**

### **6.1 Participant temporary membership to governing body**

- (a) Persons participating in organized introductory archery activities who are not financial members of the Association or otherwise financial members of an association affiliated with the governing bodies are granted temporary affiliation to the Association and the governing bodies for the duration of their participation in the program.
- (b) Persons participating in organized introductory archery activities may attend the Association's premises no more than four times a year or no more than 12 times a year if under instruction. These attendances do not need to be consecutive.
- (c) Temporary affiliation confers no rights of membership to the Association or governing bodies other than insurance coverage.

### **6.2 Involvement of club coaches**

Club coaches are to supervise all persons participating in organized introductory archery activities and control all aspects of shooting. Detailed information on what is required is in Annex D of these bylaws.

### **6.3 Directing shooting**

- (a) During organized introductory archery activities, club coaches are to have total control over all shooting, including that being carried out by members of the Association.

- (b) During organized introductory archery activities, club coaches are to assume the responsibilities of the director of shooting as set out in bylaws 1.2.1.
- (c) Members wishing to shoot during organized introductory archery activities must have the approval of the DoS and must shoot no less than two (2) empty bays away from the nearest participant.

## **7 ETIQUETTE, SHOOTING RULES AND SCORING**

### **7.1 Shooting etiquette during intra-club competitions**

- (a) Unless otherwise directed by the committee of the Association, members of the Association may shoot during intra-club competitions without participating in the competitions.
- (b) Members of the Association shooting during intra-club competitions are to follow the instructions of the director of shooting, or person assuming the responsibilities of the director of shooting.

### **7.2 Target shooting during clout and 3D shoots**

No target shooting is to take place during scheduled clout or 3D shoots.

### **7.3 Target shooting during field shoots**

Target shooting is permissible during a field shoot in accordance with the procedure set out in Annex E of these bylaws.

### **7.4 General etiquette**

Members of the Association shall;

- (a) Treat all members of the Association and visitors with courtesy and respect;
- (b) Not knowingly use any equipment which is unsafe or unsound;
- (c) Not shoot upwards into the air except in an authorised activity of that nature;
- (d) Not draw a bow with an arrow or release it otherwise than at a target provided;
- (e) Not go forward of archers shooting or pass behind, or in the vicinity of targets, whilst shooting is occurring.
- (f) Not shoot at any time if any person is visible within the field of play or shooting range inside of the space of two empty lanes adjacent to the member;
- (g) Not, when drawing back the string of a bow, use any technique which, in the opinion of the director of shooting could allow the arrow, if accidentally released, to fly beyond a safety zone or outside of safety arrangement areas;
- (h) Not use a bow that, in the case of a compound bow, exceeds a peak draw weight of 60lbs or, in the case of any other bow, a maximum draw weight exceeding 60lbs as measured at the archer's drawn length;

- (i) Compound Bow Archers may only shoot to a maximum distance in each bay as marked on the shooting line.
- (j) Be warned by the director of shooting these rules are being breached if such a breach is observed; and if persisting in breaching these rules, will be directed by the director of shooting to stop shooting immediately and leave the field of play.

## **7.5 Shooting rules**

The Association shall adopt and adhere to the shooting rules published and/or updated from time to time by Archery Australia. These can be found by following this link

<https://archeryaustralia.app.box.com/s/dfqbtcg4nq8zy3rfdu86z3ca38ap9ehw>

## **7.6 Scoring**

The Association shall adopt and adhere to scoring rules as set out in the shooting rules published from time to time by Archery Australia.

# **8 DELI**

Members of the Association are permitted to purchase items for sale from the deli facilities and may process their own payments, if the point of sale terminal is unattended. Deli sales to non-members and visitors are to be processed by any authorised member of the committee of the Association.

# **9 SOCIAL MEDIA USAGE AND WEBSITE**

## **9.1 Definitions**

### **9.1.1 Social media**

For the purpose of these bylaws, social media includes, but is not limited to:

- (a) Social or professional networking sites (such as LinkedIn, Facebook, or Twitter);
- (b) Internet forums, message boards or chat rooms;
- (c) Content sharing platforms (such as Instagram, Flickr and YouTube); and
- (d) Blogs and Vlogs.

### **9.1.2 Website**

For the purpose of these bylaws, the term website means [www.bom.org.au](http://www.bom.org.au).

## **9.2 Usage**

Members of the Association should not:

- (a) Publish any material or opinion, or link thereto, containing anything libellous, defamatory, discriminatory, pornographic or harassing content, including illustrations or nicknames, on any social media platform account belonging to or administered by the Association;

- (b) Comment on or publish information which is confidential or in any way sensitive to the Association or its members;
- (c) Publish any material or make any comments which bring the Association, its members or the sport of archery into disrepute; and
- (d) Must not use the Association's brand to advertise, endorse or promote any product or political views.

### **9.3 Breaches of policy**

- (a) Detected breaches of policy should be reported immediately to the secretary of the Association and /or the Webmaster.
- (b) Breaches of policy may result in disciplinary action being taken in accordance with the Archery Australia member protection policy and the Association's Constitution and Rules of Association.

## **10 REMUNERATION AND REIMBURSEMENT**

### **10.1 Honoraria**

Volunteers so authorised by the committee of the Association shall receive an honorarium from the Association as outlined in Annex F of these bylaws. No honoraria shall be paid except those determined in Annex F of these bylaws.

### **10.2 Payments for Services (Other)**

- (a) The Association through the Committee may from time to time engage individuals to perform various tasks.
- (b) These individuals are engaged as "Independent Contractors" and must supply.
  - i. Business ABN Number
  - ii An invoice for services rendered

### **10.3 Reimbursement of Expenses**

- (a) Persons so authorised by the committee of the Association are eligible for reimbursement of approved expenses incurred on behalf of the Club.
- (b) Reimbursements will only be processed for purchases approved at a committee meeting.
- (c) The original receipt must be lodged with the Treasurer detailing the approved expense within 30 days of purchase.
- (d) The reimbursement policy is as set out in Annex G.
- (e) If a person is providing the quote for their own business, someone else should provide the second quote.

## 11 MEMBER PROTECTION POLICY

The Association shall adopt and adhere to the member protection policy rules published from time to time by Archery Australia.

## 12 LIFE MEMBERSHIPS

### 12.1 Life membership

Life Membership is an honour bestowed on individual club members whose exceptional, loyal and outstanding service and contribution has provided a measurable benefit to the club over an extended period of time. Life Membership is the highest level of recognition awarded to a member.

### 12.2 Eligibility

- (a) Any current club member can be nominated for Life Membership.
- (b) Life Membership should not be considered as a competitive matter and nominees must be considered individually on their personal attributes and achievements and not in comparison to other Life Members, nominees or persons not nominated.
- (c) To have contributed to the club to the degree necessary for Life Membership, a nominee will necessarily have been an active member for a significant time. While there is no 'minimum' period of membership, a period of 15 years active membership is an indicator of a long term commitment.
- (d) Achieving the minimum duration of membership will not in any way automatically guarantee the award of Life Membership.
- (e) The nominator should be able to demonstrate a significant contribution by the nominee to the running of the club. A primary example of a significant contribution would be service in a Committee role which required voluntary work. This voluntary work may involve administrative duties, physical duties or leadership and communication duties. A significant contributor would participate to a much greater extent than the average member as a regular, consistent and reliable volunteer. Competence, commitment and contribution while in one or more demanding, active roles over a long period of time would be an indicator of outstanding service.

### 12.3 Nomination Process

- (a) Any current club member can be nominated for Life Membership by another current club member, with the nomination seconded by another other club member.
- (b) Nominations must be forwarded to the club Secretary and received by 2 weeks prior to a committee meeting.
- (c) The nomination will contain evidence of the candidate's satisfaction of the criteria listed in Bylaw 11.2

- (d) Any, including supporting evidence, will be circulated by the Secretary to the full Committee meeting by email one week prior to the committee meeting.
- (e) The Committee will vote on the nomination at the Executive Committee Meeting.
- (f) The ballot will be open, not secret. The nominated member will not be present at the vote or the discussion of the vote.
- (g) Any Committee member who votes against the nomination must provide reasons and/or evidence for their rejection of the nomination. If no reasons are provided, the vote will be treated as informal and will not be counted.
- (h) Unanimous approval of the Executive Committee members is preferred, but not essential. A two thirds majority is sufficient for the nomination to be recommended to the Annual General Meeting for confirmation.
- (i) Any recommendation for the award of Life Membership will be moved at the Annual General Meeting. As any recommendation would carry the support of the Executive Committee, a simple majority of those present is sufficient to approve the recommendation.
- (j) Decisions of the Executive Committee in regard to Life Membership decisions will be final for that calendar year.

#### **12.4 Form of the award**

A Life Member will have their name displayed on the Club Honour Board and will qualify for discounted club membership fees as outlined in Annex A of these bylaws.

## ANNEX A Membership and Visitor Fees

Below are the fees for all members and visitors to the club.

The shooting memberships are paid via Archery Australia Incorporated and include payment for Archery Australia membership and Archery Western Australia membership. They do not include credit card and other financial fees.

<b>Circumstance</b>	<b>Cost</b>
<b>Shooting members</b>	
Ordinary member	\$510
Junior member (under 21 yo)	\$405
Life membership	\$205
<b>Non-shooting members (as approved by the Committee)</b>	
Associate member	\$25
<b>Shooting non-members (limited to 4 shoots a year and must sign in)</b>	
Single day shoot for non-member who is a member of Archery Australia or Alliance	\$10
Single day shoot for someone who is not a member of Archery Australia or Alliance	\$25
Single Come and Try session including use of club equipment	\$25

## ANNEX B Club shirt

The club shirt is as below.





## ANNEX C Club championships

### 1 Club Championships

Club Championships will be held each year to determine the:

- A) Best All-Round Archer of the club.
- B) Best individual event champion for each combination of Gender, Division and Bow Type (as detailed in the table below).

Open		50+		60+, 70+			
Male	Female	Male	Female	Male	Female		
RCBL	RCBL	RCBL	RCBL	RCBL	RCBL		
Under 21		Under 18		Under 16		Under 14	
Male	Female	Male	Female	Male	Female	Male	Female
RCBL	RCBL	RCBL	RCBL	RCBL	RCBL	RCBL	RCBL

R= recurve, C = compound, B = barebow recurve and compound, L = longbow

The Club Championship events shall be shot over events scheduled between April and November inclusive each year in the following format:

- Four AA registered target rounds of no less than 90 arrows
- Four 24 Target Marked Field rounds (or 28 Target National Rounds)

### 2 Eligibility

The archer's first bow type and age division registered **WILL BE THE ONLY DIVISION THEY CAN COMPETE IN FOR THAT YEAR'S EVENTS.**

- a) To be eligible for the **OVERALL CLUB CHAMPION AWARD** a member must shoot:
  - At least **TWO** Club Championship Field Shoot at the minimum distances for Gender, Division & Bow Type; and
  - At least **TWO** Club Championship Target Shoot.
- b) To be eligible for **INDIVIDUAL EVENT CHAMPION AWARDS** a member must shoot:
  - At least one club championship shoot, in Field and Target.

c) Archers must complete events for Target and Field in line with below table.

NO OTHER ROUNDS WILL BE UTILIZED FOR EITHER THE OVERALL OR DIVISION AWARDS.

Event	Open		50+		60+		70+		Under 21		Under 18		Under 16		Under 14	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
<b>TARGET</b>																
<b>WA 60/900</b>	RCBL	RCB	RCB	RCB	RCB		RCB		RCBL	RCB	RCB	RC				
<b>Short WA 60/900</b>		L	L	L	L	RCBL	L	RCBL		L	L	BL	RC	RC		
<b>Jnr WA 60/900</b>													BL	BL	RCBL	RCBL
<b>FIELD</b>																
<b>Recurve/Compound</b>	RED	RED	RED	RED	RED	BLUE	BLUE	BLUE	RED	RED	BLUE	BLUE	BLUE	BLUE	YELLOW	YELLOW
<b>BB Rec/Comp</b>	BLUE	BLUE	BLUE	BLUE	BLUE	BLUE	BLUE	BLUE	BLUE	BLUE	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW
<b>Longbow</b>	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW	YELLOW
<b>CLOUT</b>																
<b>Compound</b>	180m	165m	180m	165m	180m	165m	180m	165m	180m	165m	165m	145m	145m	145m	125m	125m
<b>Recurve</b>	165m	145m	165m	145m	165m	145m	165m	145m	165m	145m	145m	125m	125m	125m	100m	100m
<b>BB Compound</b>	165m	145m	165m	145m	165m	145m	165m	145m	165m	145m	145m	125m	125m	125m	100m	100m
<b>BB Recurve</b>	145m	125m	145m	125m	145m	125m	145m	125m	145m	125m	125m	125m	100m	100m	100m	100m
<b>Longbow</b>	145m	125m	145m	125m	145m	125m	145m	125m	145m	125m	125m	125m	100m	100m	100m	100m

R= Recurve C= Compound B= Barebow Recurve and Compound L= Longbow

Table R- Recurve C- Compound B- Barebow Recurve and Compound L- Longbow

### 3 Determination of Award

- a) Awards will be provided for 1st, 2nd, and 3rd in both Overall Club Champion and Individual category events.
- b) Award winners will be determined via a points process based on the archer's score as a percentage of the Grand Master Bowman (GMB) classification for each division. The GMB scores are calculated by Archery Australia and can be found in the AA rules on line.
- c) If an archer has shot more than one club championship event for Target and Field categories, for each event category the highest rating score will be used.
- d) Overall Club Champion will be determined via a cumulative points process (for their best Target and Field shoots) based on the archer's score as a percentage of the GMB classification for each division. Note that Archers Diary will automatically calculate the archer's correct GMB %.
- e) Points will be allocated as per the below table – Points calculation chart. Note that if an archer shoots a score equal to the GMB score they will receive 100 points. If an archer shoots a score which is half the GMB score they will receive 50 points.
- f) This method ensures that all divisions have an equal opportunity of winning the Overall Club Champion.

#### Points Calculation Chart

% of GMB Score as per Archers Diary	Points Applicable	% of GMB Score as per Archers Diary	Points Applicable	% of GMB Score as per Archers Diary	Points Applicable	% of GMB Score as per Archers Diary	Points Applicable
1	1	31	31	61	61	91	91
2	2	32	32	62	62	92	92
3	3	33	33	63	63	93	93
4	4	34	34	64	64	94	94
5	5	35	35	65	65	95	95
6	6	36	36	66	66	96	96
7	7	37	37	67	67	97	97
8	8	38	38	68	68	98	98
9	9	39	39	69	69	99	99
10	10	40	40	70	70	100	100
11	11	41	41	71	71	101	101
12	12	42	42	72	72	102	102
13	13	43	43	72	72	103	103
14	14	44	44	74	74	104	104
15	15	45	45	75	75	105	105
16	16	46	46	76	76	106	106
17	17	47	47	77	77	107	107
18	18	48	48	78	78	108	108
19	19	49	49	79	79	109	109

<b>20</b>	20	<b>50</b>	50	<b>80</b>	80	<b>110</b>	110
<b>21</b>	21	<b>51</b>	51	<b>81</b>	81	<b>111</b>	111
<b>22</b>	22	<b>52</b>	52	<b>82</b>	82	<b>112</b>	112
<b>23</b>	23	<b>53</b>	53	<b>83</b>	83	<b>113</b>	113
<b>24</b>	24	<b>54</b>	54	<b>84</b>	84	<b>114</b>	114
<b>25</b>	25	<b>55</b>	55	<b>85</b>	85	<b>115</b>	115
<b>26</b>	26	<b>56</b>	56	<b>86</b>	86	<b>116</b>	116
<b>27</b>	27	<b>57</b>	57	<b>87</b>	87	<b>117</b>	117
<b>28</b>	28	<b>58</b>	58	<b>88</b>	88	<b>118</b>	118
<b>29</b>	29	<b>59</b>	59	<b>89</b>	89	<b>119</b>	119
<b>30</b>	30	<b>60</b>	60	<b>90</b>	90	<b>120</b>	120

For comparison purposes, the current scores required to achieve a Grand Master Bowman score for all Divisions and events included in the Club Championships as at August 2023 are detailed in the tables below.

		COMPOUND													
Event	Open		50+		60+		70+		Under 21		Under 18		Under 16		U/14
TARGET	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female	M/F
WA 60/900	855	842	845	826	842		842		842	826	809	789			
Short WA 60/900						853		853					825	806	
Jnr WA 60/900															845
FIELD	366	353	353	340	353	365	377	365	366	340	353	340	340	326	350
CLOUT	305	305	305	305	305	305	305	305	305	305	305	305	305	305	305

		RECURVE													
Event	Open		50+		60+		70+		Under 21		Under 18		Under 16		U/14
TARGET	Male	Female	Male	Female	Male	Female	Mens	Female	M/F	Female	Male	Female	Male	Female	M/F
WA 60/900	827	809	809	788	809		809		810	789	766	739			
Short WA 60/900						825		825					787	764	
Jnr WA 60/900															815
FIELD	340	326	340	311	326	340	353	340	276	256	276	256	256	234	271
CLOUT	305	305	305	305	305	305	305	305	305	305	305	305	305	305	305

BAREBOW RECURVE														
Event	Open		50+		60+,70+		Under 21		Under 18		Under 16		U/14	
TARGET	Male	Female	Male	Female	Male	Female	M/F	Female	Male	Female	Male	Female	M/F	
WA 60/900	766	739	739	709	739		739	709	674					
Short WA 60/900						764				706				
Jnr WA 60/900											773	748	748	
FIELD	326	311	311	294	311	294	311	294	308	291	291	272	272	
CLOUT	305	305	305	305	305	305	305	305	305	305	305	305	305	

BAREBOW COMPOUND														
Event	Open		50+		60+,70+		Under 21		Under 18		Under 16		U/14	
TARGET	Male	Female	Male	Female	Male	Female	M/F	Female	Male	Female	Male	Female	M/F	
WA 60/900	789	766	771	739	771		766	739	709					
Short WA 60/900						787				737				
Jnr WA 60/900											796	773	773	
FIELD	340	326	326	311	326	311	326	311	323	308	308	291	291	
CLOUT	305	305	305	305	305	305	305	305	305	305	305	305	305	

LONGBOW													
Event	Open		50+		60+,70+		Under 21		Under 18		Under 16		U/14
TARGET	Male	Female	Male	Female	Male	Female	M/F	Female	Male	Female	Male	Female	M/F
WA 60/900	709												
Short WA 60/900		737	737	705	737	706	737	706	671	631			
Jnr WA 60/900											686	686	686
FIELD	294	276	276	255	276	255	276	255	234	211	211	187	187
CLOUT	305	305	305	305	305	305	305	305	305	305	305	305	305

## ANNEX D Duties and Requirements for Coaching Staff at Bowmen of Melville

This document has been prepared for the Coaching Staff for the Bowmen of Melville Archery Club to ensure that there is a consistency in coaching standards and that the work involved is shared fairly.

It is the responsibility of the individual to maintain all relevant qualifications and Government mandated checks. There may be some assistance available from the club for the payment of fees, however this will be at the discretion of the Executive Committee and their decision will be final.

While the role of Coach is a voluntary position, the Bowmen of Melville recognises that there is a significant amount of work involved and as such, offers an honorarium in compensation (see Annex F of these bylaws).

Below are the duties and expectations of all Coaching Staff, as well as a guide for timing at the 'Come and Try' and Beginners' Courses held at the club.

Please arrive at the club by 08:45am for set-up and sign in. If you are unable to arrive on time, please notify either the coaching administrator, or another member of coaching staff. To ensure that you receive your honorarium, please remember to sign-in when you arrive.

### ROLES

Head Coach for the day

Allocate coaching staff up and down the shooting line, monitor participants, ensure coaches have signed in.

Director of Shooting

Watch and control the shooting line- your role is primarily the safety of participants, members and other coaching staff. You are required to stand to the side of the line so that all archers are visible. Please do not fire your own arrows as this will take your attention away from the shooting line.

All Coaches

Duties as listed below. Please keep your focus on the participants on the line- any of your own practice must not occur during the allocated coaching times (there can be some leniency if you need to demonstrate).

#### **Come and Try Days (timing is approximate only):**

0845 Arrive, set out targets (min 8, more as required)

Check Equipment.

0900 Allocate equipment to participants as required.

Go through basic safety tuition; include whistle system, how to hold the bow etc.

0930-1100 Assist participants with shooting safely

Troubleshoot equipment failures

Answer enquiries or direct the enquiry to someone else

Pack away equipment, repairs as required

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### **Beginners' Course (timing is approximate)**

0845	Arrive, Set up club room for tutorial portion
0900	Demonstrate stringing of bows (from week 2 on) Sign in participants Allocate equipment
0930-1000	Half of assigned coaching staff to set out targets, other half to give tutorial
1000-1100	Supervise shooting line Correct and give help to participants Watch for any dangerous action/correct as required.
1100-1130	Pack up equipment, return clubroom to original state, repairs as required. Answer any questions/refer to someone else to answer.

### **Come 'N' Try Coaches**

- New coaches are probationary until they have 3 sessions signed off by either by a coach with a level 2 qualification or a coach who has been doing Come 'N' try sessions for 3 years.
- Once qualified coaches have completed their internship they will be remunerated for assisting with Come 'N' Try

## ANNEX E Target Shooting During a Field Event

When there is a field shoot programmed, members may shoot a Geelong round (90 arrows at 30 meters) or a Newcastle round (90 arrows at 30 meters) or may practice up to 40 meters. The shooting is to be controlled by one shooter who takes on the role of Director of Shooting.

Shooting may occur only in the area designated by (fig 1) below in a North Easterly direction diagonally across the field



## ANNEX F Honoraria

Cleaners shall be reimbursed \$20 per hour to a maximum of 1 hour a week (averaged out over time).

Responsibilities are:

- To proactively clean the toilets and club house as required to a reasonable standard
- To report any supplies needed to the catering manager.

Club coaches providing the organized introductory archery activities of the club shall be reimbursed \$50 for each session they actively participated in. See section 6 of these bylaws.

## ANNEX G Reimbursement

There are four ways to get paid by the club:

- For regular payments such as restocking the deli and Come N Try club coaches, send the receipt/invoice or request to [treasurer@bom.org.au](mailto:treasurer@bom.org.au) with an email explaining what it is for.
- For one-off payments for >\$50 put in a proposal to the club committee (meets every 5-6 weeks) with 2 quotes from reputable sellers and after it is approved, send the receipt/invoice to [treasurer@bom.org.au](mailto:treasurer@bom.org.au) with an email explaining what it is for and when it was approved by the club committee.
- For events and tournaments put an approximate budget to the club committee, and when the event is over, send the receipts/invoices with a summary of costs and income to [treasurer@bom.org.au](mailto:treasurer@bom.org.au)
- For ongoing and large costs like target replacements put an approximate budget to the club committee, and then when something expensive is needed, send two quotes to [treasurer@bom.org.au](mailto:treasurer@bom.org.au) and send invoices also to treasurer.

Original paper invoices and receipts are not required for legitimate invoices or payment receipts which have been sent to the treasurer by email.

Changes:

- 1) Club Championship Required Shoot table amended to match Archery Australia requirements for age group and field peg colours. GMB representative score charts also amended.
- 2) Change 2.1c) to remove duplications and add membership officer.
- 3) Change overall club championship to remove clout and make the selection utilizing best 2 Target scores and best 2 field scores. (Meeting 1/2/25)