

## **BOWMEN OF MELVILLE INC.**

### **Bylaws**

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# **BOWMEN OF MELVILLE INC.**

## **Bylaws December 10<sup>th</sup>, 2009**

### **1 Duties of Office Bearers**

In addition to duties as specified in the Rules of Association, the following shall apply:

#### **1.2 Vice-President – Target**

- To coordinate any necessary checks on the condition of the Target ground, butts, legs, and equipment, and liaise with other officers for any working sessions of Club members.
- To ensure that there are adequate supplies of targets and target faces and to arrange the necessary purchases.

#### **1.3 Vice-President – Field**

- To maintain regular checks on the condition of the Field course, and liaise with other office bearers for any necessary working sessions of Club members.
- To coordinate the hiring of the Field course, and to ensure that the course is ready on the day of hire.

#### **1.4 Recorder**

- To maintain records of the members' performances.
- To order, through the Secretary, awards attained by members.
- To maintain an up-to-date record of Members' handicap ratings.
- To procure trophies for Club Events as required.

#### **1.5 Assistant Recorder**

- To carry out the Recorder's duties in his or her absence.
- To forward weekly competition results to WA newspapers as necessary for publication.
- To maintain an up-to-date record of Club Records, and to ensure that record certificates are prepared for presentation to Members.

#### **1.6 Director of Shooting**

- To supervise the setting out of the targets, base line and range markers.
- To make target allocations, if necessary.
- To have **absolute** control over matters pertaining to shooting and safety.
- To control shooting.  
Creation and dissemination of Club shooting program

### **1.7 Catering Manager**

- To maintain adequate supplies of food and drinks.
- To supervise the sale of refreshments at the Club.
- To ensure adequate supplies of tea and coffee making facilities.
- To ensure that the kitchen facilities are clean and electrical goods are in working order.

### **1.8 Social Director**

- To organise regular social functions at the Club and away (i.e. Picnics, Social Evenings, Barbecues, etc.) to be held at approximately eight week intervals.
- To organise Christmas Wind-up and other special events, in liaison with other officers.

### **1.9 Events Manager**

- To plan and organise all Tournaments and/or Events hosted by the Club.
- To ensure that Events are conducted in a safe, efficient and friendly atmosphere, in accordance with AA and/or FITA Rules as appropriate.
- Shall establish, and Chair a "Tournament Committee" as deemed necessary.
- Shall delegate responsibilities and tasks (see below for examples) as appropriate:
  - o Event advertising
  - o Collection of entry fees (in conjunction with Club Treasurer)
  - o Preparation of entry lists, score sheets and target assignments.
  - o Catering as required
  - o Trophies and awards
  - o Distributing results to ASWA and other Clubs.
  - o Judges, DoS and other Officials

### **1.10 ASWA Delegate**

- Attend ASWA meetings as the Club's representative.
- Report to the Club, any relevant matters discussed at ASWA meetings.

### **1.11 Member Protection Officer**

- To be the point of first contact in the event that a Member has a complaint with a fellow Club member or member of the public.
- Shall be conversant with the AA and ASWA Member Protection Policy documentation.

### **1A Election of Non-Executive office bearer positions**

Non-executive office bearers shall be elected at each Annual General Meeting in accordance with Rule 10 of the Rules of Association of the Club.

## **2 Annual Fees**

### **2.1 Club Membership Fees**

New members joining after two months of the Annual Membership Year Commencement Date shall pay a reduced fee on a sliding scale as decided from time to time but shall be of an amount sufficient to cover the ASWA affiliation fees.

Of the annual fees payable to the Club, the Club shall pay to ASWA such affiliation fees as may be applicable at the time.

The amounts of said fees are as specified in Attachment 1.

## **3 Target Fees**

Target fees shall consist of two components:

1. Target levy. Compulsory for all shooting members.
2. Target fees, which are payable as below:

There shall be two options for paying target fees.

- Target fees shall be payable each week, by each archer taking part, whether in competition or practice.
- A lump sum target fee for six months or twelve months may be paid from the Annual Membership Year Commencement Date of each year.

A Visitors Target Fee for AA-affiliated non-members shall apply for each occasion that the visitor shoots at the Club."

The amounts of said fees are as specified in Attachment 1.

## **4 Membership of the Club**

There shall be the following classes of membership:

- **Ordinary Members** shall be any person above the age of ten years interested in Archery admitted on approval of the Committee and on payment of such annual fees as may be prescribed in the by-laws.
- **Honorary Members** shall be visiting archers from interstate or overseas suitably affiliated attending at the invitation of a member.

Honorary members shall not have voting rights but may be permitted to take part in debate at any General Meeting.

- **Life Members** shall be those persons elected to Honorary Life Membership at the recommendation of the Committee and agreed to by special resolution at any Annual or Special General Meeting, in recognition of special services rendered in the interests of the sport of Archery generally and the club in particular.
- **Associate Members** shall be a member of any archery club affiliated with the ASWA. Associate members shall have no voting rights but may be permitted to take part in debate at any General Meeting.
- **Social Members** shall be those persons admitted as non-shooting members as prescribed in the by-laws. Social members shall have no voting rights but may be permitted to take part in debate at any General Meeting.

## **5 Club Uniform and Dress Regulations**

The Club Shirt shall be an approved pattern, white with orange and gold collar and arm trims.

The Club Tracksuit consists of black track pants and jacket trimmed with orange and gold to the approved pattern; the jacket having "Bowmen of Melville" embroidered across the back panel.

The Club Uniform shall consist of the Club Shirt worn with white or black trousers, shorts or skirt OR the approved Club track pants and/or jacket.

Consistent with the rules of Archery Australia, thongs and singlets are not acceptable attire.

The Club Uniform shall always be worn by any member when representing the Club at Inter-club shoots, Championships, etc. and should whenever possible, be worn at all club shoots.

## **6 Club Badge**

Shall be a Dragon clutching an arrow on a field target face and shall be affixed to the Club Uniform.

## **7 Club Championships**

The aim of these Club Champion Rules is to determine who is the best "all-round" archer in the Club.

There shall be one Club Champion award presented each calendar year.

Every Club member, regardless of age, sex or type of equipment shall have an equal opportunity to become Club Champion.

An archer may shoot different events with different equipment (eg. Compound Target, Recurve Field and Longbow Clout) if you wish – the handicapping inherent in the points table takes it all into account.

Awards will also be presented for 2<sup>nd</sup> and 3<sup>rd</sup> place. Other awards may, at the discretion of the Executive Committee, be presented.

## **7.2 Eligibility Rule:**

To be eligible to win the Club Champion award, an archer must:

- A. Be a financial member of Bowmen of Melville at the time of each event in which he/she competes, AND
- B. Shoot at least one Double-Clout round, AND
- C. Shoot at least one 24-t FITA Field (or 28-t National) round.

Note: A “non-financial” member who has made prior arrangements to “pay-off” his/her Club fees shall be exempt from condition A.

### **7.2.1 Disabled Archers:**

Disabled archers who are physically unable to shoot a particular discipline (e.g. Field or Clout) may, at the discretion of the Executive Committee, substitute a score from another discipline.

*Note: Temporary injury is not considered a disability.*

## **7.3 Determination of Club Champion:**

The Club Championship will be shot over eight designated events between April and November inclusive each year, and shall be based on accumulated points earned as specified below.

The events shall consist of:

- Four FITA or age equivalent target rounds, OR other rounds consisting of not less than 90 arrows, and at the minimum distances as specified in Section 4.2.3 para. 3) of the AA Rule book.
- Two 24-target Marked Field rounds (Or 28-target “National” rounds).
- Two Double-Clout rounds.

The Club Championship Rounds will be specified in the Club shooting calendar (generally one per month).

- Points will be awarded for each event based on an archer's score.
- Additional "bonus" points will be awarded for Place (i.e. 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup>), dependent on the number of archers in the division.
  - Refer to Bowmen of Melville Bylaws, Schedule 2 (Excel spreadsheet "Points\_table.xls")

Each archer's final points-total shall be determined by adding his/her best three target rounds, plus one 24-Target field round, plus one Double-clout round.

The archer who accumulates the most points, as determined above, shall be declared Club Champion for that year.

*Note: Except as noted in para 9.2.1, archers must shoot at least one Double-Clout round plus one 24-t Field (or 28-t National) round to be eligible.*

## **7.4 Explanatory notes:**

### **7.4.1 Target Rounds:**

- The Championship rounds will normally be FITA (or age equivalent) Rounds. Other suitable Rounds (shorter in Winter) may be substituted.
- Juniors may shoot to a higher division (longer distance).
- Masters/Vets may shoot the Open round (Men's FITA).
- An optional Fremantle round is available for those unable to shoot a Men's / Ladies FITA. Archers shooting in this situation will still receive their "target score" points, but **will not** receive any "Bonus points".
- Archers who shoot a "lesser" round than their age-equivalent round shall receive appropriate target points, but **will not** be awarded Bonus points.

### **7.4.2 Field Rounds:**

- All archers should shoot from the colour pegs appropriate to their division and bow type.
- Juniors may shoot to a higher division, however, since the points earned depend primarily on your score obtained, it is in your interest to shoot the pegs appropriate to your age and equipment.
- Adults must shoot from the pegs appropriate to their bow type.

### **7.4.3 Clout Rounds:**

- All archers should shoot from the distance appropriate to their bow type and Division.

- Juniors may shoot to a higher division (longer distance), however, since the points earned depend primarily on your score obtained, it is in your interest to shoot the distance appropriate to your age and equipment.
- Adults must shoot the distance appropriate to their age division and bow type.

Note: For all disciplines, points are awarded based on the ***round that you actually shoot on the day***, irrespective of your age division. Therefore, in order to obtain maximum possible points, it is recommended that each archer should shoot according to his/her age Division.

### **7.5 Administration:**

The Assistant Recorder shall be responsible for calculating archers' points-scores, and maintaining the ranking list.

A "Ranking" list of archers' scores shall be displayed on the Club notice board and updated after each event.

### **7.6 Attachments:**

#### **Schedule 2:**

Points allocation tables:

- FITA target rounds.
- Optional Fremantle round.
- Bare-bow and Longbow target rounds
- 24-Target marked FITA Field
- Double Clout round.
- Other rounds as appropriate.



**Attachment 1:**

**Schedule of Club Fees**

**1 Membership Fees & Target fees**

Attach Excel spreadsheet: Membership fees

**Attachment 2:**

**Points tables for BoM Club Championships.**

Refer to Excel spreadsheet "Points\_table.xls", obtainable from Club Secretary.